

Town of Ridgefield
Parking Authority Regular Meeting
November 16, 2023 – 8:00 a.m.
Town Hall Lower Level Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES - APPROVED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:00 a.m.

1. Approval of minutes from October 19, 2023. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 10/19/23. Motion passed 3 – 0.
2. Parking enforcement officer's report. Mr. Yarrish reported new signage will be installed in the CVS lot following the completion of the re-paving. The paving should be done today and the lot fully open on Saturday. The planters in front of the Lantern restaurant are still a problem for parking in front of the building on Main Street. Mr. Recck had sent an email to the owner, but received no response. He will follow up with another email.
3. CVS/USPS lot discussion
 - a. Ms. Burns emailed Mr. Marconi because of a planned visit from the Connecticut office of the US Small Business Administration which Senator Blumenthal was scheduled to attend. She had asked if he could take the opportunity to follow up again on the USPS lot. Unfortunately, the Senator could not attend so there was no progress on that front.
 - b. License agreement amendment. Ms. Burns will review and update to reflect the EV Charging stations with a 4-hour limit.
4. Governor Street lot to Bailey Avenue sidewalk discussion. Ms. Burns drafted a letter to the RVNA on behalf of the PA, which was approved. Ms. Burns will forward to Mr. Recck and he will send to RVNA President Theresa Santoro with a cc to Mr. Marconi.
5. Donnelly lot - Ancona's Wines & Liquors. Mr. Recck again contacted Attorney Gustafson who told him he would meet with the Donnelly's again discuss the situation (violation of the License agreement) and propose the 15 minute limit we suggested to rectify the situation. Mr. Recck will follow up.
6. Regency Centers potential lot enforcement. Ms. Burns did not yet contact the Regency Centers representative to propose 2-hour limits on all but 2 spaces (those would be 15 minute), behind 426 Main Street, but will do so. The entire agreement needs to be revised after the holidays.
7. Big Shop Lane discussion. This (after-the-fact) P&Z application by Terrasole was denied (without prejudice) by a unanimous vote. Ms. Burns watched the video of the discussion, which deemed the tented area as a "structure" that needed a full application to obtain permits, along with permits from the building department, WPCA, health department, RFD, etc. The P&Z said they should remove the structure and submit a Special Permit application

for a structure, or to take down all un-permitted structures and apply for an outdoor eating area. Ms. Burns will follow up with the Town Planner.

8. Parking Data review: There were significantly fewer citations issued during the month ended 11/15 vs. the prior period (70 vs. 91, a 21% decrease). There was also a 23% decrease in Branchville Station daily parking fees. Mr. Yarrish observed that the CBD seemed quiet in the past few weeks, with fewer people parking downtown.

9. Other business: None

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 9:04 a.m. Motion approved 3 – 0.

Respectfully submitted,

Ellen Burns